

Member Information Service

Decisions made by Cabinet Members

The following decisions have been made by Cabinet Members and will take effect at 10.00a.m. on Thursday 11 February 2021, unless the call-in procedure is activated. If you wish to request that a proposed decision is called in, please contact Member Services on 01444 477062 or e-mail committees@midsussex.gov.uk, in addition to making a written request to the Monitoring Officer, Tom Clark.

Transfer of S.106 Total Access Demand (TAD) Contributions - Haywards Heath Transport Improvements Projects

The Cabinet Member for Housing and Planning authorised the transfer of £170,000.00 to WSCC from contributions relating to developments at Land at Former Horace Hilton Premises, Gower Road (P35/489 – 11/0486/FUL), Land south side of Rocky Lane (P35/768 – 12/00535/OUT), Ashton House, Bolnore Road (PL12-000511 – 14/00561/FUL), 17 – 21 Boltro Road (PL13-000539 – 14/00398/FUL) and The Oaks, 36 Paddockhall Road (PL13-000616 – 14/01335/FUL) to fund the preliminary design costs and project management costs for the Haywards Heath transport improvements projects, identified in WSCC's Annual Delivery Programme.

Grant of Deed of Easement and Sewer Agreement, Land North of Maple Drive, Burgess Hill

The Deputy Leader authorised the Council's Head of Regulatory Services to enter into a sewer diversion agreement and a deed of easement with the Homes and Communities Agency, Countryside UK Properties Limited and Southern Water Services Limited, subject to Countryside UK Properties Limited paying the Council's legal costs and indemnifying the Council from and against all liability connected therewith and on such other terms as the Head of Regulatory Services considers appropriate.

Leasing of New Parking Enforcement Vehicles (EXEMPT)

The Cabinet Member for Economic Growth authorised the decision to lease vehicles to be used by Parking Services for enforcement and car park management for a period of 4 years commencing summer 2021.

Lease Renewal at Units 9-10, The Orchards Shopping Centre, Haywards Heath (EXEMPT)

The Deputy Leader:

- (a) Authorised the grant of a new Lease to Roman Originals Plc (t/a Romans) for a term of 2 years on effective full repairing and insuring terms.

(b) Authorised the Head of Regulatory Services to conclude the transactions above on the terms outlined below, and on any such other terms and conditions as the Solicitor to the Council may recommend to protect the Council's position.

Copy of the reports are attached to this email. In due course, the reports will be an Executive Decision which can be found [here](#).

Committee Meetings

Please note that all meetings are virtual meetings and start times vary, as detailed below.

The revised Programme of Meetings approved at Council on 30 September 2020, sets out the schedule of Council meetings for the remainder of the municipal year. Meetings for February and March are listed below:

FEBRUARY 2021

- 3 February – Scrutiny Committee for Community, Customer Services and Service Delivery @ 5pm
- 8 February – Cabinet @ 4pm
- 11 February – Planning Committee @ 4pm
- ~~18 February – District Planning Committee @ 2pm~~ **Please note this meeting has been cancelled.**
- ~~23 February – Cabinet Grants Panel @ 4pm~~ **Please note this meeting has been rescheduled to 15 March 2021**

MARCH 2021

- 2 March – Audit Committee @ 5pm
- 3 March – Council @ 6pm
- 8 March – Cabinet @ 4pm
- 8 March – Standards Committee @ 6pm
- 10 March – Scrutiny Committee for Leader, Finance and Performance @ 5pm
- 11 March – Planning Committee @ 4pm
- 15 March – Cabinet Grants Panel @ 4pm
- 17 March – Scrutiny Committee for Housing, Planning and Economic Growth @ 5pm
- 18 March – District Planning Committee @ 2pm
- 24 March – Scrutiny Committee for Community, Customer Services and Service Delivery @ 5pm
- 31 March – Council @ 6pm

Public access to the meetings is via a live stream video through the Council's official [YouTube channel](#). A link to the live stream is also provided on the Council's Facebook page in advance of each meeting. Owing to the Coronavirus (COVID-19) Pandemic, regular updates on the status of meetings in the forthcoming period will be provided to Members and the website will be continually updated.

Democratic Services has updated your O365 calendar with the revised dates and times, including the links to join the Zoom meetings.

We will be shortly sending you tentative outlook calendar placeholders for the Programme of Meetings 2021 – 2022. The Programme of Meetings is still subject to change and is due to be presented to Council on 31 March following the outcome of the Governance Review.

In the meantime, these placeholders will allow you to see when we are initially planning to hold these meetings.

Agendas – Items to be Considered

Scrutiny Committee for Community, Customer Services and Service Delivery – 3 February 2021 @ 5pm

Overview of Complaints 2019-20.

Air Quality.

Scrutiny Committee for Community, Customer Services and Service Delivery Work Programme 2020/21.

Cabinet – 8 February 2021 @ 4pm

Draft Corporate Plan and Budget for 2021/22.

Budget Management 2020/21 - Progress Report April to December 2020.

Age UK Partnership Agreements.

Planning Committee – 11 February 2021 @ 4pm

DM/20/1516 | Pikfield Engineering Ltd Factory, Durkins Road, East Grinstead, West Sussex, RH19 2ER - Demolition of the existing building and erection of a building comprising 8 dwellings (4x1 Bed flats and 4x2 Bed flats) with parking (Marketing information submitted on 26 June 2020 and Drainage Report submitted on 6 July 2020) (Updated Noise Report submitted on 5 January 2021) - <https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=Q9WQD4KT08C00>

DM/20/3955 | Land South of Southend Cottage, Brighton Road, Handcross, Haywards Heath, West Sussex, RH17 6BZ - Erection of 2 no. 3 bedroom and 1 no. 4 bedroom 3 storey dwellings, with study, on former car park and land immediately to the south, all with associated parking, access way and landscaping. Amended landscaping plan and floor plans and elevations received 18.12.2020 and 11.12.2020, showing reduction in height of houses and amendments to front dormer windows - <https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=QIT3YRKT0CP00>

DM/20/3988 | 6 Burma Close, Haywards Heath, West Sussex, RH16 3JE - 1 x Oak within tree group TG1 – Fell - <https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=QIV5DNKT0DH00>

DM/20/4535 | Mid Sussex District Council Station Road Car Park, Station Road, Burgess Hill, West Sussex - Shipping container to be placed in the East side of the existing car park with a 2m high close boarded timber fence around the outside. Fibre exchange equipment will be located inside of the shipping container with 2 air conditioning units on the outside - <https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=QL0OBSKT0DA00>

Member Development Learning

Learning Pool

For online training that you can do conveniently in your own time, please visit the Learning Pool.



To complete your online learning pool training modules please visit:

<https://stc.learningpool.com/login/index.php>

The Modules available for Members to complete are:

- What is GDPR?
- Getting Started with Social Media.
- Business Continuity Management.
- Annotating and Editing Documents.
- Planning Application Decision Making for Members

If you have any problems with accessing the Learning Pool, please contact Member Services.

Information and News

COVID-19 News

Covid levels in Mid Sussex have dropped from their peak shortly after Christmas and are now less than 200 cases per 100,000 but therefore still above the levels seen in Mid Sussex last Autumn. Mid Sussex has the lowest levels in Sussex where most Council areas are now below the England average of just under 300 cases per 100,000 but overall the Sussex average is close to the South East average and the England average. Eastbourne and Crawley have seen sustained falls over the last couple of weeks but still have higher than average Covid rates. This is with the full lockdown measures in place for the last 4 weeks.

The very high post- Christmas levels are still working through the system which has resulted in more deaths related to Covid in the last week and these high levels are likely to continue this month. Hospitalised Covid cases have fallen from their peak last month but remain uncomfortably high. The expanding local Covid vaccination programme should assist in bringing hospitalisations and deaths down from this month onwards but there is a risk that new variants of the Covid virus will push these figures in the opposite direction.

Please see the attached information on Covid vaccination progress in West Sussex.

The latest public data for Covid rates in West Sussex can be found [here](#). Further advice and information on the current restrictions from West Sussex County Council can be found [here](#).

Census 2021 Programme Update

The Office for National Statistics (ONS) have provided local authorities with an update on the 2021 national census, amid concerns that it will be postponed due to the current COVID-19 situation and lockdown.

- The ONS have confirmed that Census 2021 is going ahead in England and Wales on 21 March 2021.
- Census 2021 will highlight areas of deprivation, it will show the ethnic make-up of the country, provide information on our living arrangements, health, education and the jobs we do and the data from it will help inform policy at a local and national level for years to come. It will also provide us with important insights into the impact of the pandemic on our society.
- The ONS have planned and built a flexible operation which can adapt to the changing circumstances of the pandemic. They have continued to review and adapt their plans to ensure staff and the public can be kept safe, and everyone can be safely counted.
- The ONS are currently ensuring that the right plans and resources are in place to deliver a successful census safely and securely.
- The ONS are committed to ensuring that everyone is kept safe as they take part in the Census. This will be a digital-first census and ONS will be encouraging people to respond online if they can.
- The ONS have designed Census 2021 to be simple, straightforward and safe to complete. The census field operation, which follows up with people who need help to complete their questionnaires, will be carried out without anyone ever needing to enter a house. All contacts with the public will be socially distanced and ONS field staff will be equipped with PPE in line with government guidance.

Members are asked to note the above information.

MSVA Press Release - New Support for Mid Sussex Communities

Thanks to funding from Sussex Community Foundation, the team at Mid Sussex Voluntary Action (MSVA) has been strengthened by the recent appointment of Rob Rhodes-Kubiak - a highly experienced and skilled community development specialist with a passion for supporting the vital work undertaken by volunteers.

Rob, who has a PhD in Sociology and Social Policy, has been appointed as the Volunteering Development Coordinator for Mid Sussex – a new role created to support local voluntary groups, many of which have provided essential support to vulnerable people through the pandemic.

Rob's tasks will include helping groups respond and adapt to the Covid-19 pandemic, assisting them with recruiting and managing volunteers, providing advice, plus organising training and networking opportunities.

Rob's extensive career includes building and supporting the development of small to medium sized charities in the UK and in post-conflict countries. He has worked predominantly in the field of human rights, social justice and inclusion with an emphasis on promoting involvement in the voluntary and community sector.

Prior to joining MSVA, Rob worked for West Sussex County Council in a number of roles that focussed on supporting vulnerable individuals and communities, most recently as a Senior Advisor on refugees and migrants, assisting the delivery of the UK's refugee resettlement work.

Rob says, "I am looking forward to bringing my skills and experience to MSVA and making my contribution to the vital and exciting work that they offer across Mid Sussex."

Mid Sussex Voluntary Action (MSVA) is an independent charity established to support voluntary organisations and community groups across Mid Sussex, ensuring that their voice is heard. MSVA offers advice, information and support; and facilitates the sharing of news, knowledge and ideas across the district.

Attached to this email is a photograph of our new Volunteering Development Coordinator, Rob Rhodes-Kubiak, as well as the MSVA's logo.

For more information please go to www.msva.org.uk, phone 01444 258102 or email enquiries@msva.org.uk.

Corporate Grants Scheme – Matrix

Please find attached to this email details of awards for consideration by Cabinet on 8 February 2021.

News Releases

For further information or copies of the news releases listed below, please contact the Press Office on 01444 477 387 or use the following link: <http://www.midsussex.gov.uk/my-council/council-magazine-and-press-releases/press-releases/>

01 February 2021 - [MSDC allocates over £70,000 to help local micro businesses grow](#)

28 January 2021 - [MSDC recommends future Council Size](#)